



Notice of meeting of

Executive Member For Neighbourhood Services and Advisory Panel

To: Councillors Lancelott (Chair), Hall, Potter, Waller (Executive Member) and B Watson

Date: Thursday, 7 December 2006

Time: 5.00 pm

Venue: The Guildhall, York

AGENDA

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

10:00 am on Wednesday 6 December 2006, if an item is called in *before* a decision is taken, *or*

4:00 pm on Monday 11 December 2006, if an item is called in *after* a decision has been taken.

Items called in will be considered by the Scrutiny Management Committee.

1. Declarations of Interest

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Exclusion of Press and Public

To consider excluding the public and press from the meeting during consideration of Annex 2 to agenda item 5 on the grounds that it contains information relating to the financial or business affairs of any particular person (including the authority holding that

information). This information is classed as exempt under Paragraph 3 of Schedule 12A to Section 100A of the Local Government Act 1972, as amended by the Local Government (Access to information) (Variation) Order 2006.

3. Minutes (Pages 1 - 6)

To approve and sign the minutes of the meeting held on 18 October 2006.

4. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Panel's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is Wednesday 6 December 2006 at 10.00am.

5. 2006/07 Second Monitoring Report - Finance and Performance (Pages 7 - 46)

To consider the latest projections for revenue and capital expenditure by the Neighbourhoods portfolio and traded accounts together with the first six months (06/07) performance against target for a number of key indicators that are made up of:-

- Best Value Performance Indicators
- Customer First Targets (letter and telephone answering)
- Staff Management Targets (sickness absence).

6. Revenue Budget Estimates 2007/08 (Pages 47 - 60)

This report presents the 2007/08 budget proposals for Neighbourhood Services portfolio. It includes:

- the budget adjusted and rolled forward from 2006/07
- the allocation of pay and price increases for the portfolio
- budget service pressure proposals and savings options for the portfolio area
- budget options subject to consultation

7. Services Plans April 2007/08 (Pages 61 - 106)

To consider the Service Plans for 2007/08 of each of the following service areas:

- Environmental Health and Trading Standards
- Licensing and Bereavement Services
- Neighbourhood Pride Unit
- Building Maintenance
- Civil Engineering
- Waste Services
- Street Scene
- Cleaning Services

8. Revenue Budgets 2007/8 - Neighbourhood Services Fees and Charges (Pages 107 - 124)

This report advises Members of the proposed fees and charges for Neighbourhood Services for the 2007/08 financial year and the anticipated increase in income which they will generate.

9. Material Procurement (Pages 125 - 132)

This report seeks approval to commence negotiations and detailed arrangements for the supply of building related materials to Building Services following competition to select a preferred bidder using the OGC (Office of Government Commerce) procurement route.

10. New Neighbourhood Action Plans (Pages 133 - 144)

This report outlines the proposed approach to the development of Neighbourhood Action Plans across the city, taking into account the details and ethos contained within the Local Government White Paper – Strong and Prosperous Communities.

11. Neighbourhoods Group Legal Actions (Pages 145 - 150)

To inform Members of the results of legal actions (prosecutions, formal cautions and fixed penalties) undertaken by the Neighbourhoods area of the Directorate of Neighbourhood Services

(Environmental Health, Trading Standards, Licensing and Street Environment Services) for the period 1st July 2006 – 30th September 2006.

12. Sales of Age Restricted Products (Pages 151 - 164)

To inform Members of the work undertaken by the Council's trading standards service to prevent the sales of age-restricted products.

13. Noise Patrol Update (Pages 165 - 170)

Members are asked to note the actions taken by the Noise Patrol to date, and to be aware of the service pressure generated by the additional workload, over and above that which was anticipated.

14. Street Environment Enforcement Policy (Pages 171 - 186)

The purpose of this report is to ask Members to approve the Street Environment Enforcement Policy, and associated customer contract and to note the procedures concerning enforcement of litter, graffiti, fly posting and presentation of waste, and the enforcement provisions concerning juveniles.

15. Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officer:

Name: Jill Pickering

Contact details:

- Telephone – (01904) 552062
- E-mail – jill.pickering@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.